

**BRAMPTON PARISH COUNCIL**  
**CHAIRMAN: John Michael Bainbridge**



**Minutes of the Parish Council Meeting**  
**Held at the Lady Olivia Centre, 85 Central Avenue, Brampton Park**  
**On 23<sup>rd</sup> June 2021**

**Present:** Mike Bainbridge, Chairman, (JMB), Nigel Maggs, Vice Chair, (NM), Mike Shellens, Vice Chair (MS), Malcolm Beswick (MB), Glen Brown (GB) John Childs (JRC), Jon Chitty, (JC), Margaret Footner (MF), Catriona French (CF), Linda Hicks (LH), Simon Jordan (SJ), Alan Mellor (AM), Liz Ruston (LR). Ronald Stevenson (RS).

**In**

**Attendance:** Tess Rogers, Clerk, John Morris, District Councillor, (PJ), Ken Billington, County Councillor, (KB), Peter Downes.

**93/06/06/21 Chairman's Opening Remarks**

JMB offered a welcome to new Councillor, Catriona French, and also to the two new members of the office staff, Kathryn Adams, Assistant Clerk, and Jayne Kearey, Bookings Clerk. He wanted official thanks recorded to Debbie Steel, the recently retired Assistant Clerk, for all her hard work undertaken during her lengthy service with the Parish Council. Debbie had forwarded a card of thanks to those members of the Parish Council who had contributed to her leaving gift.

**94/06/21 To Receive Apologies for Absence**

Mike Shellens, Patricia Jordan, District Councillor

**95/06/21 To Receive Declarations of Interests**

None

**96/06/21 Village Hub**

96/06/21.1 Update on the Mens' Shed Project

So far raised £115,500 but need another £40,000. Have a bid for £40,000 in with the Landfill Community Fund but will not hear if this has been successful until September.

96/06/21.2 Building Control have approved the plans but will require more information from the chosen contractor.

96/06/21.3 Are planning to run young people coaching sessions and also help the scouts with Shed activity related badges.

**97/06/21 Youth Matters & Funding**

97/06/21.1 Report on Youth Matters from Mr Peter Downes

Report attached to these minutes. In addition, Peter Downes reported there would be a preliminary meeting held with the ex-Brampton youth worker, Steph Webb, Shirley Menczer and himself on the 16<sup>th</sup> July, after which he will report back to the Parish Council. At the next Parish Council Finance meeting

consideration will be given to, once again, providing funding towards youth activities.

John Morris mentioned that the Mayor of St Neots had constructed a youth council and might Brampton do the same? Peter Downes will contact St Neots Town Council for information.

SJ mentioned that the new vicar, Rev. Duncan Goldthorpe is a trained youth leader.

**Action: PD**

**98/06/21 District Council Report**

Hard copies of John Morris' report were circulated at the start of the meeting (attached to these minutes). John summarised the report. He mentioned the unfinished footpath from West End to the A14, part is rough gravel but the part leading to Alconbury is smooth. JMB will write to Highways England to resolve.

98/06/21.2 Cambridge County Council – consultation on walking and cycling deadline is the 30<sup>th</sup> July. Have your say regarding where best to invest.

**Action: JMB**

**99/06/21 County Councillor Report**

Ken Billington said that his wish was to support the village in every matter that he can. He is particularly concerned with the amount of speeding that takes place and the 20 mph limit needs re-enforcing. He would be looking to encourage parents to walk their children to school rather than drive. There are a lot of Highways issues although he is not on the Highways committee. Flooding issues are also a major concern.

SJ mentioned the pathway along Buckden Road leading to Huntingdon is becoming overgrown with tree branches hanging over and low. Pedestrians are required to walk in the cycle lane to avoid injury.

**100/06/21 To Approve the Minutes of the Meeting held on the 26<sup>th</sup> May 2020.**

It was resolved to accept the minutes as being a true record of the meeting. MF proposed, LR seconded, all agreed.

**101/06/21 To Receive an Update about the Progress of Resolutions from the last Meeting.**

101/06/21.1 84/05/21.1 SJ to arrange a meeting with CCC officer re footpath 24, hardcore or wooden causeway. Ongoing.

101/06/21.2 84/05/21.1 Brampton Park Development Dog Control order. Glen Brown will follow up.

101/06/21.3 84/05/21.4 Unfinished footpath at Hansells Way. Consider asking an outside contractor to quote, Bellways to be approached.

101/06/21.4 84/05/21.5 Shop Car Park – Extension Solicitors costs have been received, £850.00 - £1,250.00 plus VAT, disbursements and registration. AM proposed these to be accepted, JC seconded. Nine agreed, one against, two abstentions, proposal carried.

101/06/21.5 84/05/21.6 Decking outside of The Willows café. The café is within the conservation area. HDC to be sent a reminder.

101/06/21.6 84/05/21.7 Reinstate the Dragons teeth near Bernard Road and The Green. CCC are not prepared to undertake the work and suggest the Parish Council seeks a PFHI to do the work.

All other actions have received the necessary action.

**102/06/21 To Receive and Approve any Recommendations Arising From the Minutes of the Following Meetings:**

102/06/21.1 Finance held 2<sup>nd</sup> June 2021.

AM reported that he has changed the way in which the Community Infrastructure Levy was reported.

SJ proposed placing £100,000 into the Public Sector Deposit Fund held with the CCLA. Recommendation to this effect being made at this meeting.

A Project Spend Working party meeting will be held on the 30<sup>th</sup> June.

JC proposed approval of the recommendations made and acceptance of the minutes, MB seconded, all agreed therefore all recommendations to be actioned.

**Action: Clerk**

102/06/21.2 Village Facilities held 9<sup>th</sup> June 2021 – Prior to approval of these minutes to consider the outcome of discussions regarding the setting up of a Second Facilities Committee.

JMB had proposed that a separate committee was set up to undertake all matters concerning sporting activities as the current committee has a lot of issues to deal with relating to the buildings and as the Lady Olivia Centre opens this will only increase. At the Village Facilities meeting it had been decided to delay the setting up of a second committee for a year. JMB considered a year to be too long and asked that the minutes be approved excepting item six as he would like to discuss this in greater detail with councillors before a final decision is taken. The matter will be re considered at the next Parish Council meeting.

There is still an issue with noise from the MUGA. Residents still complaining. JRC has visited the Gransden MUGA as a resident said it was much quieter than the Brampton one. JRC said they were the same. It was agreed to limit the time of use from 8.30 am to 8.30 pm and signs to this effect to be erected. SJ proposed acceptance of the minutes excluding the item dealing with a second committee, MF seconded all agreed.

**103/06/21 Parish Council Matters**

103/06/21.1 CCTV – Working Party to be Considered.

It was agreed that MB, JRC, JMB and JC will form a working party. JRC currently is in possession of any quotes received over the past eighteen months and will email any suggestions to the other members of the party. This project can't wait until the next Village Facilities meeting in September.

**Action: JRC, JMB, JC, MB**

103/06/21.2 To Approve Section 1 of the Annual Governance and Accountability Return 2020-21 - Annual Governance Statement 2020/21.

JRC proposed approval, NM seconded, all agreed.

103/06/21.3 To Approve Section 2 of the Annual Governance and Accountability Return 2020/21 – Accounting Statements 2020/21.

JRC proposed approval, NM seconded, all agreed.

103/06/21.4 To Receive the Internal Auditors Report for 2020/2021.

The report had only just been received therefore deferred to the next meeting.

**104/06/21 Planning, Applications and Decisions**

The report had been circulated prior to the meeting. NM asked for any questions, page by page of the report. There are a number of items pending. The Parish council is asking for more detail regarding the application at Meadow View Farm for thirty homes. MB proposed acceptance of the report, MF seconded, all agreed.

**105/06/21 The Lady Olivia Centre**  
105/06/21.1 JRC provided an update with regard to the fit out of the Centre. Orders to be placed for tables, chairs, crockery and blinds. Broadband to be provided.

**106/06/21 Parish Communications**  
106/06/21.1 Website  
Kathryn Adams, new assistant clerk, is taking over the updating of the website and will be ensuring all that should be accessible will be included.  
106/06/21.2 Facebook  
Again, Kathryn will be looking after the Parish council Facebook page.  
106/06/21.3 Brampton Magazine  
The July issue has been published. All items for the August issue should be notified to the editor by the 6<sup>th</sup> July.

**107/06/21 Representatives Reports**  
i) Thomas Miller Charity Report  
AM is now a Trustee of the Charity and had circulated the summary Accounts of the Charity prior to this meeting. The accounts showed a balance of £758.00 at the end of the year.

**108/06/21 Correspondence Received**  
108/06/21.1 To consider the conditions laid out in the Will of a recently deceased village resident.  
JMB proposed that the Parish Council does not have the powers to fulfil the conditions laid out in the Will therefore, with regret, will have to turn down the legacy. JC seconded the proposal. Eight in favour, four against, two abstained therefore the proposal was carried.

**109/06/21 To Accept Notices and Matters for The Next Agenda**  
*Please note that no decisions can lawfully be made under this item, LGA 1972 s12 10(2)(b) state therefore the Council cannot lawfully raise matters for discussion.*  
109/06/21.1 Consideration regarding the setting up of a second Village Facilities committee

#### **EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**110/06/21 Confidential Matters.**  
110/06/21.1 Consideration was given to individual requirements at the Lady Olivia Centre.

**Signed:**  
**Chairman**

**Date:**