

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor



Minutes of the Meeting Held on Wednesday 27th March at 7.30pm At The Memorial Centre, Thrapston Road

Present: Alan Mellor, Chair (AM), Nigel Maggs, Vice Chair (NM), Mike Bainbridge (JMB), John Childs (JCR), Jon Chitty (JC), Sue Clarke (SC), Brian Hodgson (BH), Jacqui Long (JL), Max Roberts (MR), Liz Ruston (LR), Mike Shellens (MS).

In attendance: Ken Billington, County Councillor, Tess Rogers Parish Clerk, 2 members of the public.

37/03/24 Chairman's Opening Remarks

AM said he had little to say other than to wish Councillor Footner well as she is unwell. He also mentioned a number of Facebook posts relating to poor parking around the village.

38/03/24 To Receive Apologies for Absence

District Councillors Shaw and Jordan, Parish Councillors Footner and Pope.

39/03/24 To Receive Declarations of Interests

All dispensation requests must be made to the Clerk prior to the meeting. You must comply with the statutory and the Authority's requirements to disclose and withdraw from participating in respect of any matter in which you have a disclosable pecuniary interest.

LR regarding planning application 24/00171/HHFUL agenda item 50/03/24.

40/03/24 To Agree to hold a Public Forum Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue. At the close of this agenda item members of the public will no longer be permitted to address the Council.

The members of the public did not wish to speak. Therefore, the meeting was continued without a break.

41/03/24 Village Hub

Nothing to report this month.

42/03/24 Youth Matters & Funding

Nothing to report this month.

43/03/24 District Council Report

This had been circulated prior to the meeting. The main points being: District Council and Employees reach pay agreement for 2024-25.

Free business support programme for Huntingdonshire businesses.

44/03/24 County Councillor Report

- 44/03/24.1 Ken Billington (KB) reported that currently Brampton doesn't appear to be on the County Council schedule for weed spraying, he will look into this.
- 44/03/24.2 JMB asked if there has been any further action taken regarding the parking issues at the Nisa shop. KB said that the Highways officer is going to attend a site visit and he (KB) will contact the Clerk after Easter, regarding a date for the visit. This should also be attended by the proprietor of the Nisa shop, the resident at Miller Way who has shown concern regarding parking, along with NM and JMB.
- 44/03/24.3 KB has had issues regarding disabled parking at the school, unfortunately there is little that can be done. Parking at and around the school is very bad. Regardless of the new crossing, cars are still being parked on the zig zag lines. This is very difficult to police although the Police have issued tickets if they should be on site and see the illegal parking. This is a Highways matter and not the responsibility of the parish council.
- 44/03/24.4 There have been reports of flooding at Horseshoes Way.
- 44/03/24.5 There is a new person heading up the Highways department at the County Council and he is focusing on getting as many potholes repaired as possible.

45/03/24 To Approve the Minutes of the Meeting held on the 28th of February 2024.

NM proposed acceptance of the minutes as being a true record of the meeting, this was seconded by LR and agreed by all.

46/03/24 To Receive an Update about the Progress of Resolutions from the last Meeting.

- 46/03/24.1 28/02/24.2 To arrange the repainting of white lines where identified. This action had been left with a parish councillor. However, KB will be asked for a contact with whom to discuss this matter.

Action: Clerk

- 46/03/24.2 28/02/24.3 Process and costings will be sought for the introduction of double yellow lines at Manor Close. This action had been left with a parish councillor. However, this will be redirected back to the Highways Officer at the County Council.

Action: Clerk

- 46/03/24.3 28/02/24.4 06 Re footpath 24, Kings Walk – CCC to be asked if the parish council can install a key clamp barrier at the Thrapston end of the footpath. The Clerk has still not been advised of a contact for the new Green Team at the County Council but will continue to chase as permission is needed to place a barrier.

Action: Clerk

- 30/02/24.4 Parish Council Whatsapp group to be set up and a policy for its' use to be agreed upon. The personnel committee is to provide a policy.

Action: Personnel

- 36/02/24.1 Recruitment of a full-time parish clerk – ongoing closing date for applications is 9am on the 8th of April.

47/03/24 To receive the minutes of the following meetings and to consider any recommendations made within these.

- 48/03/24.1** Finance held on the 19th of March.
The minutes had been circulated prior to the meeting. JMB proposed acceptance of the minutes, seconded by NM and agreed by all.

- 49/03/24 Parish Council Matters**
- 49/03/24.1 To Review Parish Council Documentation - CCTV policy from the last meeting.
The policy was being returned to this meeting with an additional clause written in at 6.4 which states how long information is held on the system, as requested at the February meeting.
- 49/03/24.3 To review the Equality and Diversity Policy.
It was agreed that the policy should be reviewed in the first instance by the Personnel Committee before being brought to full council for final approval.
Action: Clerk
- 49/03/24.4 To consider arranging a village litter pick.
The Clerk will liaise with Councillor Pope regarding this matter.
Action: Clerk
- 49/03/24.5 To consider renewing membership with the Cambridge & Peterborough Association of Local Councils.
JMB proposed that the membership be renewed, seconded by NM, eight members agreed, there was one abstention.
- 49/03/24.6 Discussion to be held regarding the parish council's level of responsibility regarding the 2024 Remembrance Day Parade.
AM will write to the chair of the local branch of the Royal British Legion regarding the level of responsibility for which the parish council will assume, stating that it will assist as necessary. Members should make comments to a draft letter prepared by AM before this is formalised and dispatched.
Action: AM
- 49/03/24.7 Date required for next bike security marking day.
It was agreed that this will take place on Saturday the 1st of June between 10am and 12 noon. JC, NM and MR will carry out the marking. Members of the Bramshed will be asked if they might attend to offer standard bike maintenance.
Action: Clerk
- 49/03/24.8 Alternative power requirements.
AM said that the Memorial Centre is the emergency response centre for the village should this be required, in the event of emergencies such as flooding. As such should there be a power cut the centre would have no power. He was asking if members feel it necessary to consider a generator. JC said the parish council has responsibility for the first hour following which the District Council will take over. It was agreed that AM would contact the District Council for advice on what they would be prepared to provide.
Action: AM
- 50/03/24 Planning.**
NM summarized the report which was noted by all. There were no questions.
- 51/03/24 Parish Communications**
- 51/03/24.1 Brampton Magazine – the first bi monthly issue has been delivered to residents.
- 51/03/24.2 Facebook – functioning as usual.
- 51/03/24.3 Website – slowly being updated with meeting minutes.
- 52/03/24 Representatives Reports**
- 52/03/24.1 MS said that he had received an unexpected invite from the chair of the local branch of the Royal British Legion (RBL) to discuss war memorials within the village. MS pointed out the different memorials sited in the village of which

52/03/24.2 the chair of the RBL was unaware. The chair is sourcing examples of war memorials available should a new one be purchased for the village. MS reported that he and SC had attended a second meeting with the proprietor of the Family Hub situated opposite the Memorial Centre. The meeting was held to further discuss the use of the Memorial Centre car park by attendees of the many facilities/classes held at the hub. A discussion was held whereby it was decided that until the hub is able to consider a more permanent solution to their problem of having insufficient parking to support their business, the parish council is prepared to provide six spaces in the MC car park for use by the staff of the hub. These spaces would be at the far end of the car park on the overflow area toward the adult gym equipment. The number plates of the cars using these spaces will need to be advised to the parish council office. This temporary solution will be based on the hub looking to find a permanent solution. However, in the first instance, the hub should mark out their car park and ensure that their clients use it rather than viewing the MC car park as an easier option. There were two abstentions and one against this decision, therefore it was carried.

Action: MS/SC

53/03/24 Correspondence Received

53/03/24.1 Free business support in Huntingdonshire – Press release from Huntingdon District Council.

Noted, as per the district council report.

53/03/24.2 Review of Highways Operational Standards in Relation to Weed Management Cambridgeshire County Council.

The County Council have decided to reinstate the use of chemical weed control across the county. This was noted.

54/03/24 To Accept Notices and Matters for The Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 s12 10(2)(b) state therefore the Council cannot lawfully raise matters for discussion.

None put forward at this time.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

55/03/24 Confidential Matters.

55/03/24.1 SC reported that the assistant clerk has satisfactorily completed her six-month probationary period and will move up to the next point on her salary scale.

Action: Clerk

55/03/24.2 The interview date for the interviews for the parish clerk vacancy was set. The interview panel will consist of NM, SC and the current Clerk.

Signed:
Chair

Date: