

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor



Minutes of the **Finance Committee** meeting
held on **Wed 17th of January at 7pm**
at the Memorial Centre, Thrapston Road, Brampton.

Present: Jon Chitty, Chair (JC), Mike Bainbridge (JMB), Alan Mellor (AM),
Liz Ruston (LR), Mike Shellens (MS).

In attendance: Tess Rogers, Clerk

1. To receive apologies.

None.

2. Declarations of Interest.

JC, agenda items 4 and 5 as Jon is a regular hirer of one of the halls therefore makes payments to the Parish council.

3. To receive and approve the minutes of the meeting held on the 14th of November 2023.

NM proposed acceptance of the minutes as being a true record of the meeting, this was seconded by LR and agreed by all.

4. To receive and approve the November payments and note receipts.

5. To receive and approve the December payments and note receipts.

NM proposed retrospective approval of the payments made in November and December, seconded by AM and agreed by all. The receipts were noted.

(it should of course be noted that all payments, once added to a payment voucher and posted onto the bank are checked and saved by one of the bank signatories and then authorised by a second before payment is made, as per the Parish Council's Financial Regulations).

6. Bank balances to the 31st of December 2023.

The bank balances were noted. MS asked that an additional sub total is added to the report.

Brampton Parish Council - Bank Account Balances

as at 31.12.2023

		% Interest	<u>Liquidity</u> <u>timescale</u>
Cash Book 1: Unity Trust Current Acc:	50,958.16	0.00	
Cash Book 2: Unity Trust Deposit Acc.	600,643.71	2.75	

Sub Total	651,601.87		
Investments			
CCLA	200,000.00	5.26	
Cambridge Building Society	87,401.05	1.60	90 days
Cambridge & Counties Bank	90,589.67	4.05	60 days
Sub Total	377,990.72		
Ear Marked			
CIL held as at 30.11.23	297,878.22		
Remaining Precept	131,127.50		5 of 12 mth
Toward Refurb of CC	125,000.00		
Toward new clerk costs	-5,000.00		
Sub Total	559,005.72		
Total General Reserves Held at 31.12.2023	470,586.87		

7. To discuss the outcome of the Project Spend Working Group meeting held on the 10th of January.

During the project spend working group meeting the members reviewed the list of capital items originally considered for project spends. This is to be updated with items already completed and any new to be considered as follows. MS asked for 4 lists to be completed, one for undecided items, one for rejected items, one for completed items and one for add ons.

AM suggested that a time limit of 14.5 months be set within which all items should be completed or withdrawn.

8. Further information received to support the budget figure requested by the Village Hub.

It was decided not to grant the Village Hub the budget which it has requested for the financial year 2024-25 until the Parish Council has sight of the Hub's audited accounts for the last two years. The village Hub is externally audited by Kinnaird Hill and both sets of accounts should be available by July 2024.

9. To consider the cost of laying double yellow lines outside of the Grange and on the High Street at the entrance to Manor Close.

Councillor Billy Blissett had been delegated with requesting a quote for this project and has offered a verbal response quoting around £7K per site. MS is to get involved with firming up this verbal quote for further consideration by the Parish Council.

10. Cleaning and security company charges.

At a previous meeting MS had asked for a breakdown of the above charges. The Clerk had produced this with dates from April 2023 to December 2023. The Clerk reminded members that the costings included the clean of all three centres along with the unlocking and locking of all three centres at the weekends and locking them Monday to Friday. The costings included all cleaning materials other than black bags, toilet rolls, washing up liquid and dishwasher tablets. The costings were accepted as reasonable for the services received.

The meeting was closed at 8.40pm.

Signed:
Chair

Date: