

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor



Minutes of the Annual Council Meeting held at The Memorial Centre, Thrapston Road, at 7.30 pm on Wednesday 22nd of May 2024.

Present: Alan Mellor Chair (AM), Mike Bainbridge (MB), John Childs (JRC), Jon Chitty (JC), Margaret Footner (MF), Jacqui Long (JL), Nigel Maggs Vice Chair (NM), Natasha Pope (NP), Liz Ruston (LR), Mike Shellens Vice Chair (MS).

In attendance: Tess Rogers, Clerk.

- 77/05/24 To elect a Chair person.**
NM nominated AM, seconded by JMB. AM accepted.
- 78/05/24 Chair to sign the Acceptance of Office form.**
AM signed the Acceptance of Office form. The Clerk witnessed the signature.
- 79/05/24 To elect a Vice Chair**
There have been two Vice Chairs for some years, AM suggested there be nominations for only one. However MS proposed there continue to be two, this was seconded by JMB. Following a vote there were four abstentions therefore the vote was carried. JMB nominated both NM and MS, seconded by JC and agreed by all. NM and MS accepted.
- 80/05/24 Vice Chair to sign the Acceptance of Office form.**
NM and MS signed the Acceptance of Office forms. The Clerk witnessed the signatures.
- 81/05/24 Chair's opening remarks**
AM congratulated MF who was celebrating her fortieth year as a Parish Councillor. He mentioned that the new Clerk, Susie Caney, would be starting her employment with the Parish Council on the 27th of May.
AM apologised to those who had received his email regarding the possible professional graffiti writing to the skate park, saying this would be taken up by the Sports & Recreations and Finance committees to take forward.
- 82/05/24 To Receive Apologies for Absence**
Sue Clarke. District Councillors Dave Shaw and Patricia Jordan.
- 83/05/24 To Receive Declarations of Interests**
All dispensation requests must be made to the Clerk prior to the meeting. You must comply with the statutory and the Authority's requirements to disclose and withdraw from participating in respect of any matter in which you have a disclosable pecuniary interest.

None

- 84/05/24 To Agree to hold a Public Forum Maximum time allotted for the Public Forum 15 minutes.** If no members of the public are present the meeting will continue. At the close of this agenda item members of the public will no longer be permitted to address the Council.
There were no members of the public present.
- 85/05/24 District Council Report**
Neither District Councillors were present. However, a written report had been received as attached to these minutes, the main points being:
- i) Police and Crime Commissioner Election for Cambridgeshire: Live results 2024.
 - ii) Result of poll for a District Councillor for Great Paxton.
 - iii) Result of poll for Town Councillor for St Neots.
 - iv) District Council to launch new grant scheme.
- 86/05/24 County Councillor Report**
Ken Billington was not present and there was no written report.
- 87/05/24 To Approve the Minutes of the Meeting held on the 24th of April 2024.**
There was an error at agenda item 64/04/24.2 regarding the Churchyard and Cemetery meeting minutes from the 17th of April. Therefore the minutes will be amended to reflect this and brought to the next meeting for approval.
- 88/05/24 To Receive an Update about the Progress of Resolutions from the last Meeting.**
- 88/05/24.1 65/04/24.2 Safeguarding Children & Vulnerable Adults Policy. To be reviewed by the Personnel Committee, meeting to be held on the 2nd of July.
 - 88/05/24.2 65/04/24.3 Media Policy to be updated – outstanding.
 - 88/05/24.3 65/04/24.4 Public space TV – invitation to visit the CCTC control room at Huntingdon – JC, NM and JRC will accept the invitation.
 - 88/05/24.4 Asset of Community Value (ACV). It was agreed, that due to the Dragoon having been withdrawn from the market, there was no requirement to continue with the request for expressions of interest from the parishioners.
 - 88/05/24.5 The use of the Memorial Centre car park by patrons of the village Hub. MS forwarded a letter to the business owner and the situation will be monitored.
- 89/05/24 To receive the minutes of the following meetings and to consider any recommendations made within these.**
- 89/05/24.1 Sports & Receptions held on the 30th of April.
JMB had stood in for JC as the Chair for the meeting. The senior football team representative had mentioned that the new goal posts, towards which the Parish Council had already provided a grant of £1300.00 had risen in price by £400.00. JMB suggested that the Parish Council might be prepared to increase the grant amount already provided, by £200.00 and this was agreed by all.
The minutes were noted.
 - 89/05/24.2 Project Spend Working Group held on the 8th of May.
MS reported that a number of projects were currently being discussed to which funds need to be earmarked.
 - i) To consider extending the Memorial Centre car park by removing two pieces of the adult gym equipment and extending the car park to The

- Hurdles boundary. Recommendation to ask if planning permission would be required. Draw up a plan and get some costings.
- ii) To refresh the white lines around the village. Recommendation to get costings from the County Council and a timeline for the work to be done.
 - iii) Layby at the shops on the High Street – The consideration of a layby was removed (inviably) and the provision of new planters were to be considered- Village Facilities to prepare a design and outline costs.
 - iv) Resurface the MUGA - recommendation to approach Curtis to re tarmac.
 - v) Professional signwriter to graffiti the skatepark – AM to forward details to the Clerk.
- (note; post meeting, the details had been forwarded as requested.)*
- 89/05/24.3 Planning held on the 8th of May.
The minutes were noted.
- 89/05/24.4 Finance held on the 20th of May.
JC reported that the Parish Council has a healthy bank balance. The repair to the church wall for which quotes are required, will need to be added to the earmarked reserves listing.
JC said that as committee members received the printed income and expenditure reports prior to the meetings, if they have any questions they should raise this with the Clerk prior to the meeting so that she can come to the meeting with a response. Therefore, it is unnecessary to spend too much time at meetings going through the reports page by page.
It was clarified that only items to the value of £5000.00 and above should be added to the asset register.
The minutes were noted.
- 90/05/24 Parish Council Matters**
- 90/05/24.1 Annual Governance Statement is approved. (Section 1 of the Annual Governance and Accountability Return).
JMB proposed approval of section 1, seconded by JC, all were in agreement.
- 90/05/24.2 The Accounting Statements (Section 2 of the Annual Governance and Accountability Return) are approved.
JMB proposed approval of section 1, seconded by JC, all were in agreement.
- 90/05/24.3 To agree the dates for the commencement of the Exercise of Public Rights regarding the above.
The Clerk suggested the 17th of June to the 26th of July. All agreed.
- 90/05/24.4 Would the Parish Council consider live streaming its' meetings – discussion required. Deferred from the previous meeting.
It was unanimously agreed that this would not be considered.
- 91/05/24 Planning.**
The monthly listing had been previously circulated. NM briefly summarised the latest applications. There were no questions. The report was noted.
- 92/05/24 Parish Communications**
- 92/05/24.1 The Brampton Magazine – The June/July issue would be delivered to homes towards the end of the month. The bimonthly magazine appears to be successful.
- 92/05/24.2 Website – working well.
- 92/05/24.3 Facebook – working well.

93/05/24 **Representatives Reports**
AM reported on behalf of the Thomas Miller Charity that the charity had donated £700.00 to the Village Hub.

94/05/24 **Correspondence Received**
94/05/24.1 HDC partners with Police and Fire in renewable fuel trial.
Noted.
94/05/24.2 Huntingdonshire Futures 'Environmental Innovation Launch event.
Noted.

95/05/24 **To Accept Notices and Matters for The Next Agenda**

Please note that no decisions can lawfully be made under this item, LGA 1972 s12 10(2)(b) state therefore the Council cannot lawfully raise matters for discussion.

95/05/24.1 To approve the minutes of the previous meeting.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

96/05/24 **Confidential Matters.**
96/05/24.1 To ensure members Declaration of Interests are up to date.
There were changes required to AM and MS declarations. LR asked for a new form which she took away.

The meeting closed at 8.30pm.

Signed:
Chair.

Date: