

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor



3rd September 2024

**A meeting of the Village Facilities Committee will be held on
Monday 9th September 2024 at 7.00pm in the Memorial Centre, Thrapston Road.**

You are summoned to attend to deal with the following business:

Members of the press and public are welcome to attend.

AGENDA

1. **Apologies**
2. **To receive and approve the minutes of the meeting held on 29th May 2024.**
3. **To receive an update about the resolutions from the above meeting and agree any action required going forward.**
4. **Brampton Park and The Lady Olivia Centre:**
 - i) To consider creating a storage space for the Village Hub Toy Library.
 - ii) To discuss the current provision of facilities including piano, lighting array, projector and sound system, user instructions and maintenance requirements.
 - iii) To consider the quotation for installing timber cladding to the storage container.
 - iv) To note the repair to the oven and consider upgrading the grill.
 - v) To consider options for secure storage within the hall for hirers to access remote components needed for projector etc.
 - vi) To consider the replacement of existing round tables.
 - vii) General.
5. **Community Centre**
 - i) To receive an update on the renovation process, including the addition of fixed library fittings.
 - ii) To consider storage of a jigsaw library.
 - iii) To consider an asbestos survey and removal of any existing asbestos.
 - iv) General.
6. **Memorial Centre.**
 - i) To consider quotes received to replace the existing roof covering following the tender entered on Contract Finder.
 - ii) To consider repairing or replacing the central heating system and heating air vent in the community room.
 - iii) To consider upgrading the work shed alarm system.
 - iv) To consider marking out an additional disabled parking space, allocation for a drop off zone and installation of parking 'matting' to the grass area at the end of the car park.
 - v) To discuss the installation of an emergency access gate at the end of the car park.
 - vi) General.

7. All Buildings

- i) To note the Fire Risk Assessments and to consider any recommendations made within these.
- ii) To consider the installation of a door intercom system at the Lady Olivia Centre and Memorial Centre.
- iii) To consider a review of booking rates across all three centres.

8. To discuss a plan to improve the area in front of the High Street shops through the provision of new planters and seating.

9. Next Agenda Items



Clerk to the Council