

# BRAMPTON PARISH COUNCIL

Chairman – Alan Mellor



30<sup>h</sup> October 2024

**Draft Minutes of the Allotment Committee Meeting will be held on  
Monday 21<sup>st</sup> October 2024 at 1.00pm  
at the Thrapston Road allotments, followed by the Brampton Park allotments**

**Present:** Mike Bainbridge, Chair, (MB). Nigel Maggs (NM), Margaret Footner (MF), Liz Ruston (LR).

**In Attendance:** Paula Moore, Assistant Clerk (AC)

**1. Receive Apologies**

Brain Hodgson

**2. Declaration of Interests**

Nigel Maggs Allotment 37

**3. To Receive and Approve the Minutes of meeting held on 27<sup>th</sup> July 2024**

LR proposed acceptance of the minutes as being a true record of the meeting..NM seconded, and all agreed.

**4. Matters Arising from those Minutes**

*AC advised the committee that all requested letters from the July meeting had been sent out.*

**5. General Update**

5.1 Update from letters sent out after previous meeting.- *The committee were advised that there were no responses from tenants.*

**6. Waiting List**

6.1 Thrapston Road.

6.2 Brampton Park.

*The committee were made aware that the numbers on the waiting list for each allotment was still in the high 20's*

**7. Thrapston Road Allotments**

7.1 Unkept allotments. – *The committee completed a walk around the allotments and there were nine letters that were requested to be sent out,*

7.2 Review terms and conditions of allotment agreement.-*Further to discussing the terms and conditions it was requested that the following is added- There are no chickens to be allowed for any new tenant. Any existing tenant that currently has chickens may be allowed to keep them until such a time that the tenancy is given up or the chickens naturally die.*

*There were no further additions or amendments to the terms and conditions at this time.*

7.3 If a plot becomes vacant towards the end of the year should the tenant be given free rent or charged pro rata as they are currently (this also applies to Brampton Park).*The committee discussed this point and agreed that the rent should remain at Pro-Rata for new tenants that take on an allotment part way through the year.*

7.4 Would the committee agree to those tenants that wish to form a working group in order to assist other tenants in times of difficulty. *As this would be a tenant run working group this does not need to be approved by the committee, it can be set up by the tenants.*

7.5 Discuss the budget for the Allotments with a view to increasing it. *The committee discussed the increase of the rents for the allotment plots at both sites and agreed the following amounts*

*Full Plot increase from £35 to £40*

*Half Plot increase from £25 to £30*

*Quarter Plot will be £25*

*These prices are to be applied from November 1<sup>st</sup> 2024*

7.6 Site security – look at costing for a new gate at the entrance by the noticeboard, (a vertical slated gate) and possibly CCTV signs. *Prices will be obtained before considering the purchase of a gate at Thrapston Road Allotments, the area may also require surveying for pipes, cables etc*

## **8. Brampton Park Allotments**

8.1 Unkept allotments. *During the walk around there were a total of seven letters that were requested to be sent out.*

8.2 Determine how frequent the code needs to be changed at the front gate. *The frequency of change regarding the gate code for the allotment gate was discussed and agreed that this should happen annually when the rent letters are sent out.*

## **9. Other items for consideration**

9.1 Change the wording from “Best Kept” to “Most Productive” allotment for the award at both sites. *Full discussion took place and MB proposed the change and LR seconded the change.*

**10. Agenda items for the next meeting:** *There was nothing at this time to be added to the next agenda*

**11. Next meeting date** *This is to be arranged*

**The meeting closed at 3pm**