

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor

Assistant Clerk to the Council: -
Paula Moore
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**Draft Minutes of the meeting of the Churchyard & Cemetery Committee held on
Thursday 7th November at 10:00am in the Churchyard, St Mary Magdalene Church,
Church Road, Brampton**

Present: Margaret Footner (MF) (Chair), Liz Ruston (LR), Mike Bainbridge (MB), Nigel Maggs (NM)
Maxwell Roberts (MR)

In Attendance: Paula Moore, Assistant Clerk (PM, Susie Caney (Parish Clerk) (SC)

1. Receive Apologies

1.1 Simon Jordan sent apologies as he was on holiday

2. Chairperson's Opening Remark

2.1 MF expressed her thanks to SC for attending the meeting and commented that it was very nice to have the Parish Clerk in attendance. MF also thanked the ground staff for all their work.

3. Declarations of Interest

3.1 There were no declarations received

4. To Receive and Approve Minutes of Meeting held 13th July 2024

4.1 The minutes were proposed by MB and seconded by LR. MF duly signed the minutes as being a true record of the meeting.

5. Action List from the Above

5.1 All items on the action list were reported to the committee, details for the new Burial Ground are as below.

5.2 8..2 13.1 still ongoing until the land has been approved for use

5.3 8.2 13.4 still ongoing until the land has been approved for use and designed

6. New Burial Ground

i) To consider Design Survey reports received

6.1.1 PM, SC informed the committee of the reports that have been received and highlighted therein the concerns that the land may not be suitable for use as Burial ground, this is potentially due to the water table.

6.1.2 SC to contact JPP company and organise a Ground Water Assessment to be carried out to determine the potential of the ground.

6.1.3 Dependent on the outcome of the assessment the ground may be able to be an Ashes only ground. This will be discussed further once the outcome is known, however the committee agreed that this was a good option.

6.1.4 MF requested that it is noted that Brampton Parish Council now own this additional piece of land.

7. Whether to allow the interment of ashes in a grave (double or single) of other family members from out of area

7.1 The committee agreed to carry this forward, there was no reason that this should not happen. Although this is dependent on enough space for the ashes to be interred.

7.2 SC also to investigate whether older graves are able to be re-used for burials and the process for this, It was suggested that this should be a block of six minimum at any one time.

8. Committee views on Exclusive Rights of Burial (EROB) historically purchased

8.1 The committee agreed that these should be honoured.

9. Digitising EROB deeds and Cemetery records

9.1 SC informed the committee that the burial records required being digitised and requires a dedicated person to deal with this to get everything in place. The committee agreed to someone being taken on temporarily to do this.

10. To consider adding further details regarding plants and flowers to the current terms and conditions

10.1 It was confirmed and agreed that the current ruling stays in place, this is rule 22 and that it should state that no permanent plants, shrubs etc. of any description shall be planted on a grave or around a cremation plot.

11. General

To advise that a new burial book has been purchased at £205 – noted

11.1 The committee discussed the colour of stone for ashes memorial and agreed that Nabrasina should be removed from the Rules and Regulations and that the memorial colour can be at the discretion of the owner of the plot. Nabrasina will be removed from the Rules and Regulations.

12. Inspection:

- i) Churchyard
- ii) Cemetery
- iii) Garden of Remembrance
- iv) Memorial Trees
- v) General

12V.1 MR joined the committee at 11.30am for the walk around the Churchyard.

12V.2 With regard to the above areas it was noted that there are a lot of tasks for the ground staff to carry out, PM has a list of these to discuss and hand over.

12V.3 NM has agreed to meet with ground staff to do a walk round of all the trees etc and note any work that is required. PM also requested to attend this meeting.

13. Next agenda items

13.1 Yew Trees to the side of the Church entrance need cutting back

The meeting closed at 12.05pm

Next meeting date is to be confirmed.

Signed:
Chair

Date: