

BRAMPTON PARISH COUNCIL

CHAIRMAN: Alan Mellor



Draft minutes of the **Finance Committee** meeting held on **Monday 20th May at 7pm** at the Community Centre, High Street, Brampton.

Present: Jon Chitty Chair (JC), Mike Bainbridge (JMB) John Childs (JRC), Nigel Maggs (NM), Liz Ruston (LR).

In attendance: Tess Rogers Clerk.

1. To receive apologies.

Alan Mellor and Mike Shellens.

2. Declarations of Interest.

None.

3. To receive and approve the minutes of the meeting held on the 19th of March.

NM proposed acceptance of the minutes as being a true record of the meeting, seconded by JMB and agreed by those present.

4. To receive and approve the March payments and note receipts.

JC proposed acceptance of the reports, seconded by JMB and agreed by those present. In addition, JC proposed that as committee members receive the printed reports of payments made and income in, along with the detailed Income and Expenditure by Budget Heading report prior to each meeting, there should be no necessity to go through these page by page at the meetings. Should any member have a query regarding any item he/she should bring this to the attention of the Responsible Financial Officer prior to the meeting so that she can investigate and bring the response to the meeting. This was seconded by JMB and agreed by all. The recommendation will be made to the full council, following which appropriate wording will be added to the financial regulations and standing orders.

5. Bank balances to the 31st of March.

Brampton Parish Council - Bank Account Balances

as at 31.03.2024

		% Interest	<u>Liquidity</u> <u>timescale</u>	29.02.24
Cash Book 1: Unity Trust Current Acc:	40,721.47	0.00		61,065.54
Cash Book 2: Unity Trust Deposit Acc.	552,115.21	2.75		548,192.71
Sub Total	592,836.68			609,258.25
Investments				

Brampton Parish Council, Brampton Memorial Centre, Thrapston Road, Brampton, PE28 4TB
Tel: 01480 454441, Email: clerk@bramptonpc.co.uk
Clerk: Tess Rogers

CCLA	200,000.00	5.27		200,000.00
Cambridge Building Society	89,533.52	3.10	90 days	89,533.52
Cambridge & Counties Bank	90,589.67	4.05	60 days	90,589.67
Sub Total	380,123.19			380,123.19
Total of all holdings	972,959.87			989,381.44
Ear Marked				
CIL held as at 31.03.24	292,515.28			-293,724.78
Remaining Precept	-78,676.50	3 of 12 mth		-78,676.50
Toward Refurb of CC	125,000.00			-125,000.00
Toward new clerk costs	-5,000.00			-5,000.00
Sub Total	501,191.78			-502,401.28
Total General Reserves Held at 31.03.2024	471,768.09			

JRC proposed acceptance of the balances, seconded by NM and agreed by all

6. CIL. CIL SUMMARY

	Received	Paid Out	Sub Total
Received 2015/16 to Dec 23	718,610.23		
Paid out to 31.03.2024		426094.95	
	718,610.23	426,094.95	292,515.28

7. To consider recommending the 2023/24 Annual Governance and Accountability Return to the Parish Council for signing.

Agreed, attached to these minutes.

8. To consider any comments raised on the Internal Auditor's report.

The internal auditor commented "Overall I was very impressed by the efficiency of the Clerk, the detail in the minutes and the information made available to the public". There were six recommendations made within the report which will be considered during the coming year.

9. To further review the Internal Controls document to include the amendments to be made following the last finance meeting.

Following the changes made to items 1.4, 1.6 and 5.14 JC proposed recommending the document having been reviewed to the full parish council, seconded by NM and agreed by all.

10. To agree to the payment of overtime undertaken by various members of staff.

The clerk was asking for approval to pay two members of staff two hours overtime each for additional hours worked. This was agreed under the circumstances although the usual policy is that time off in lieu is taken.

11. To consider matters as discussed at the Project Spend Working Group meeting held on the 7th of May.

Items discussed were:

To extend the Memorial Centre car park. HDC would be asked if planning permission would be needed to extend to the boundary of The Hurdles. 2 items of the adult gym equipment would need to be removed, a plan with costings is required.

Faded white lines markings, to get costings from the County council along with a time line for the work to be done.

Possible 30mph limit in Old Thrapston road – the developers ‘This Land’ will be approached but it’s unlikely they will have any involvement.

Layby at shop fronts on the High Street – the Village Facilities committee will be asked to redesign the area. However, this is very dependent upon who owns the area.

To resurface the MUGA – JRC is to send details of a possible contractor to undertake the work to the Clerk.

To professionally graffiti the vertical walls of the skatepark – Alan Mellor to deal.

To list the Dragoon as an Asset of Community Value - it was decided that this isn’t a viable option.

12. To consider increasing the donation to the Senior Football Club towards the purchase of new goal posts, as these have increased in price by £400.00.

The Parish Council has already provided £1300.00 JMB proposed a further £200.00, seconded by JC and agreed by all.

13. To consider the 3 quotes obtained for the fencing in of the Tractor playground on Brampton Park.

It was agreed to accept the quote provided by Huntree Fencing of £9,965.00.

The Clerk will forward a date for the next meeting.

The meeting was closed at 8.15pm.

Signed:
Chair

Date: