

# **BRAMPTON PARISH COUNCIL**

CHAIRMAN: Alan Mellor



Draft Minutes of the Meeting of the Churchyard & Cemetery Committee  
held on **Saturday 13<sup>th</sup> July at 9.30am**  
**in the Churchyard, St Mary Magdalene Church, Church Road, Brampton,**

**Present:** Margaret Footner (MF)(Chair), Liz Ruston (LR), Maxwell Roberts (MR), Mike Bainbridge (MB).

**In Attendance:** Paula Moore, Assistant Clerk (PM)

## **1. Receive Apologies**

- 1.1 Nigel Maggs (NM) sent his apologies as he was in annual leave
- 1.2 Simon Jordan on holiday
- 1.3 Rev'd Duncan Goldthorpe – day off

## **2. Chairperson's Opening Remark**

2.1 MF thanked everyone for attending and giving up their time on a Saturday. MF also made the committee aware that the Royal British Legion had been invited to send a representative to this meeting, but no-one was able to attend. MF would like the RBL to be notified of the intention to put a slabbed area down where the War memorial is situated and would they like to be involved in the process . MF also thanked PM for coming out on a Saturday.

## **3. Declarations of Interest**

3.1 There were no declarations received

## **4. To Receive and Approve Minutes of Meeting held on 17<sup>th</sup> April 2024**

4.1 The minutes were proposed by LR, seconded by MB. MF duly signed the minutes as being a true record of the meeting

## **5. Action List from the Above**

- 5.1 6.2 It was discussed and agreed to leave the wording as it is with no change at this time. There has been minimal uptake for spaces on the obelisk.
- 5.2 9.2 The grave spaces were initially purchased for a period of 75 years and if at that time they remained unused then the Burial Clerk would need to contact the last known address, if there was no reply or re-purchase then the space can be re-sold.
- 5.3 12.1 The quote for tree work was received and approved

## **6. To discuss the quote from Derek Dorks for the re-building of the church wall bordering 23 Church Road, and the storage and fire pit walls.**

6.1 The quote for the re-building of the wall was approved and the committee agreed to move forward with this. Regarding the fire-pit area, this was put on

hold until the plan for the new cemetery was drawn up. There are several factors that suggest this area will need to be moved and re-built at that time.

**7. To look at the Community Conservation Project idea with the information received from Ben Poulton - re any upcoming projects.**

7.1 It was agreed that at this time this would not be pursued

**8. General**

8.1 A complaint was received from 23 Church Road regarding antisocial behavior round the area of the seat that is in front of the wall that borders the churchyard and number 23, there was a request for the bench to be moved. On discussion it was confirmed that the Churchyard is a public right of way and as such the committee are not able to stop people using this area, the bench is to be left in its current place due to the forthcoming work on the wall.

8.2 The new cemetery needs to have a change of use applied for, but this would need to include details of layout and the number of burial plots that this area would hold. The committee feel that this should be handled by a professional company, MR knows of a company that can provide this and will contact them for information.

8.3 The area around the War Memorial was again discussed, PM was asked to obtain a quote to have the area paved all over with a suitable design to enhance the area and help with maintenance. At this point MR offered to clean the war memorial.

**9. Inspection:**

9.1 LR informed the committee that recently when a grave has been prepared the excess soil has been heaped to the side along the fence line, this is to be monitored and if required all funeral directors are to be contacted to advise that this is not to happen. The ground staff are to keep the PM up to date on this.

9.2 MF and the committee expressed their thanks to the ground staff for their work in maintaining the grounds.

9.3 There are several areas that still need further attention, removal of Ivy, tree briars etc. The ground staff are to continue with the maintenance plan.

9.4 Topple testing to be carried out

9.5 The decorative lights at the front of the church need to be tidied as they are hanging down. Rev Goldthorpe to be contacted.

**10. Next agenda items**

10.1 MB requested that the new cemetery be added to the agenda for all meetings moving forward.

10.2 The burial of ashes in a grave if this already has those allowed in there.

The meeting closed at 11.40am

Next meeting date is to be confirmed.

**Signed:**  
**Chair**

**Date:**