

BRAMPTON PARISH COUNCIL

CHAIRMAN: John Michael Bainbridge

Draft minutes of the **Village Facilities Committee** held
in the Community Centre, High Street, Brampton
on **Monday 17th April 2023 at 7.00pm.**

Present: John Childs, Chair (JRC), Mike Bainbridge, (JMB), Margaret Footner, (MF),
Nigel Maggs (NM), Mike Shellens (MS).

In attendance: Tess Rogers, Clerk

1. Apologies

Jon Chitty, emergency meeting with another organization.

2. To receive and approve the minutes of the meeting held on the 1st February 2023.

The minutes were accepted at the Parish Council meeting held on the 22nd of February.
Therefore, taken as read and JRC signed these.

3. To receive an update about the resolutions from the above meeting.

3.1. 3 MC lighting to be changed to LED – outstanding with the Clerk and JRC

3.2. 3 The repair/replacement of the flat roof at the Memorial Centre. JRC and NM will take another look at the roof. JRC will send the specification for the repair to the Clerk, and this will then put on the government's Contract Finder site.

3.3 3 Consideration to the install of double-glazed windows and a new door on the CC.
3 quotes now received. See item 5.i below.

3.4 3 Sign to be placed on the Lady Olivia Centre – to be done now that the weather has improved. Action JRC

3.5 3 to purchase small cupboards and chairs for the foyer of the Lady Olivia Centre. JRC to send illustrations to the Clerk.

3.6 Memorial Centre flooding – Report, previously provided, to be found in the archives once clearance project is undertaken.
All other actions have/are receiving the appropriate attention.

4. Brampton Park; Lady Olivia Centre:

4.1. Consideration towards purchasing a defibrillator.

The Clerk has investigated various pricing and is to return to the next meeting, with an appropriate recommendation.

Action: Clerk

4.2. Hearing Loop required in the Centre.

Currently only one quote has been received, a second is awaited from AV Experts. The Clerk will contact other local government parishes for recommendations.

Action: Clerk

4.3. The sound and lighting are complete and training in how to operate these is required.

AV Experts are yet to provide recommendations of specialist companies able to visit site to train the appropriate personnel in the use of the equipment. In addition, a simpler operational unit will be purchased to enable members of the public holding events in the Centre, to be able to use the equipment.

Action: JRC

4.4. To consider quotes received for the installation of a new front door.

A further quote has been received. One company is attending on the 21st of April to undertake a site survey.

- 4.5. To consider the purchase/hire of a piano.
It was agreed in principle to purchase a second-hand piano costing no more than £1,000.00.

Action: JRC/Clerk

- 4.6. To consider the costs to paint the container.
The container is faded red in colour, the caretaker has burnt off the labels which were on the container and it now requires painting. The Clerk was requested to return to the next meeting with costings for a professional paint sprayer to undertake the work.
(Filenote: following the meeting the caretaker is fairly insistent on undertaking this work himself. The Clerk has insisted that if this was to be allowed it would be upon the proviso that he signs a disclaimer the Council from any liability should an incident occur.

- 4.7. General.
Nothing for discussion.

5. Community Centre:

- 5.1. To consider the reconfiguration of the Centre with specific reference to the library/ information centre.
JRC reported that he had met with the library personnel to discuss the above and how the centre might be laid out following the removal of the stage. A discussion was held regarding this and the possibility of providing a door leading out from the side of the building onto Garner Close, which would provide wheelchair/instant access onto the library area and the privacy cubicle, to be built into the hall. JRC has approached the Garner Close management company for feedback on this consideration and as yet, has received no reply. MS declared an interest in this development.

The S106 contribution from the Brampton Park development, recently paid to the village hub, would be used for these changes. In addition, the Parish Council would consider the refurbishment of the kitchen and storage area leading from it. This will be a separate agenda item at the next meeting.

The library will be informed of the considerations being made for the library area, kitchen and storage along with the removal of the stage, which has been agreed at previous meetings. The Bramshed members will remove the stage and prepare the floor beneath it, along with boxing in any exposed pipework.

Action: JRC

- 5.2. Replacement of doors and windows.
Three quotes for the doors and two for the windows have been received. Another quote will be requested from the company visiting both the Memorial Centre and the Lady Olivia Centre on the 21st of April.

Action: JRC

- 5.3. General.
Nothing for discussion.

6. Memorial Centre

- 6.1. To consider quotes received for the installation of a new front door.
One company is attending on the 21st of April to undertake a site survey.
- 6.2. To consider quotes received to replace the front doors on the work shed.
Two quotes have been received. It was agreed to accept that from the New Garage Door company for a Hormann sectional door.

Action: Clerk

- 6.3. Youth club – additional space requirement.
Before any firm decision is made it was agreed to see how the youth club operates through the summer months and reconsider this in September once the evenings become dark and cold. The club closes through the summer holidays and there are only ten more sessions before then, it is unknown as to how many young people will attend during that time.
- 6.4. General
Nothing for discussion.

7.0 Next Agenda Items

- 7.1. Community Centre kitchen.

The meeting was closed at 8.15pm.

Signed:

Chair

Date: